

CITY OF MIAMI BEACH  
Office of the City Manager  
Letter to Commission No. 241-2004



**To:** Mayor David Dermer and  
Members of the City Commission

**Date:** September 13, 2004

**From:** Jorge M. Gonzalez  
City Manager

A handwritten signature in dark ink, appearing to read "Jorge", written over the printed name.

**Subject:** **Correspondence from Constance A. Kaplan, Supervisor of Elections,  
Regarding the November 2, 2004 Presidential Election**

Attached is an email from Constance A. Kaplan. If you have heard of any problems or unacceptable conditions at any of the Miami Beach polling precincts please let Robert Parcher, City Clerk, know immediately.

Ms. Kaplan also provided the following information:

1. Absentee ballots will not be mailed until Oct 10 or so because ballots will not be finalized until all qualifying ends.
2. Polling places will be finalized by Oct 4. We are hoping to make as few changes as possible and only where absolutely necessary.
3. Registration closes on Oct 4.
4. Early voting sites will be finalized by Oct 4.
5. All pollworkers will be required to attend training prior to working in November.

  
JMG\REP

c: Robert Parcher

RECEIVED  
04 SEP 13 AM 10:57  
CITY CLERK'S OFFICE

## Parcher, Robert

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**From:** Acosta-Thatcher, Alicia (Elections) [soeaat@miamidade.gov]  
**Sent:** Monday, September 13, 2004 12:22 AM  
**To:** MUN-WM-Felix Diaz; MUN-AV-Teresa Soroka, CMC; MUN-BHI-Marlene Marante (bayharbor@the-beach.net); MUN-BH-Jeanette Horton, CMC; MUN-BP-Carmen Spelorzi (cspelorzi@biscayneparkfl.gov); MUN-CG-Walter Foeman (wfoeman@coralgables.com); MUN-EP-Regina Russell; MUN-FC-Jennifer Evelyn; MUN-GB-Cathy Szabo; MUN-HG-Maria Joffee; MUN-HI-Dan DeLoach; MUN-HO-Sharon Auxier, CMC; MUN-IC-Melissa Garciga, CMC; MUN-KB-Conchita Alvarez (calvarez@keybiscayne.fl.gov); Parcher, Robert; MUN-ME-Herlina Taboada (Itaboada@townofmedley.com); MUN-MG-Ronetta Taylor, CMC (ataylor@miamiardensfl.gov); MUN-MI-Priscilla Thompson (pthompson@ci.miami.fl.us); MUN-ML-Betty Arguelles, CMC; MUN-MS-Magali Valls CMC (vallsm@miamisprings-fl.gov); MUN-NMB-Joanne Callahan (joanne.callahan@citynmb.com); MUN-NV-Yvonne Hamilton; MUN-OP-Deborah Irby; MUN-PB-Meighan Pier (mpier@palmettobay-fl.gov); MUN-PC-Guido Inguanzo, CMC; MUN-SH-Barbara Estep, CMC; MUN-SI-Jane Hines (jhines@sibfl.net); MUN-SM-Maria M. Menendez (mmenendez@cityofsouthmiami.net); MUN-SS-Nancy M. Fernandez; MUN-SW-Val Schmidt (mschmidt3@comcast.net); MUN-VG-Maritza Fernandez  
**Cc:** Kaplan, Constance (Elections); Milanes, Teresita (Elections); Townsley, Penelope (Elections)  
**Subject:** RE: November 2, 2004 Preparations

The message below is being sent to you on behalf of Miami-Dade County Supervisor of Elections, Constance A. Kaplan.

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From: Kaplan, Constance (Elections)  
Sent: Sunday, September 12, 2004 4:14 PM  
To: Municipal Clerks  
Subject: Email to municipal clerks

Dear Friends,

Although the August 31 election went very well, we are looking at making improvements in our operation prior to the November 2 Presidential Election. I am requesting your help in this area.

We will be using the same pollworkers and polling places on November 2 except where there were complaints and/or unacceptable conditions. Therefore, if you received or have heard of any complaints about pollworkers or polling places please let me know as soon as possible so that we may investigate. If any of your constituents had problems voting in August please let me know so we can look into it.

Here is some updated information regarding our election preparations: \*Absentee ballots will not be mailed until Oct 10 or so because ballots will not be finalized until all qualifying ends.

\*Polling places will be finalized by Oct 4. We are hoping to make as few changes as possible and only where absolutely necessary.

\*Registration closes on Oct 4.

\*Early voting sites will be finalized by Oct 4.

\*All pollworkers will be required to attend training prior to working in November.

Thank you for your assistance and support. Please don't hesitate to contact me if you have any questions or concerns.

Connie

Constance A. Kaplan  
Supervisor of Elections  
Miami-Dade County Florida  
2700 NW 87th Avenue  
Miami, FL 33172  
Tel: 305-499-8502 Fax: 305-499-8501

Cell: 305-338-6066 Email: ckaplan@miamidade.gov

Democracy Depends on YOU!

Miami-Dade County is a public entity subject to Chapter 119 of the Florida Statutes concerning public records. E-mail messages are covered under such laws and thus subject to disclosure. All E-mail sent and received is captured by our servers and kept as public record.